



Shipping Terms

- Domestic US Shipping: For domestic sales, shipment Terms are **FCA, Portland OR, INCOTERMS 2020**. SightLine's default courier is UPS and we will quote assuming we will ship and invoice shipping charges. Customers are welcome to provide their UPS or FedEx account number and will not be invoiced shipping charges.
- Export Shipping: For export sales, shipment Terms are **CPT, destination, INCOTERMS 2020**, where SightLine will coordinate shipment door to door, not including duties and taxes. Shipping costs will be quoted and added to invoiced amount. Customers are welcome to provide their DHL or UPS account number and will not be invoiced shipping charges (and use **FCA** incoterms).

Payment Terms

- Domestic Purchases: Unless otherwise quoted, domestic customers will be offered Net 15 payment terms. SightLine may require demonstration of a credit history prior to providing Net 15 terms. Online ACH or credit card payments are also acceptable.
- Initial Export Purchases: For initial export customer purchases, **pre-payment** may be required and confirmed prior to shipment of materials. Wire transfer and online credit card payments are acceptable.
- Follow on Export Purchases: For follow on purchases by existing customers, SightLine would be happy to discuss setting up permissions and arrangements for Net 30 payment terms. Please contact us to initiate this discussion.

Acceptable Payment Methods

- Wire Transfer: Wire transfer is the fastest method of payment (typically within one day) when pre-payment is required. This facilitates the fastest product delivery. Shipment will be initiated at the time of receipt of the wire transfer.
- ACH Transfer (US/Canada only): SightLine invoices (sent via QuickBooks email) facilitate use of an online payment portal that allows ACH bank transfer payments. For high-value invoices equal to or greater than US\$50,000, please contact SightLine accounting directly (accounting@sightlineapplications.com) for ACH details.
- Credit Card: Upon request, SightLine invoices can be paid with a credit card via our QuickBooks online payment portal. Invoices over US\$2,000 will incur a 3% convenience fee.
- Check: Bank checks delivered via post or courier are also accepted.

Sightline Applications
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